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| --- | --- | --- | --- |
| LEARN AND WORK ASIGNMENT  (LWA)  C:\Documents and Settings\User\My Documents\My Pictures\sldn's logo.jpgC:\Documents and Settings\User\My Documents\My Pictures\JPK's logo.jpg | | | |
| NOSS  (CODE NOSS) | MAKE-UP ARTISTRY  (MP-063-3:2012) | | |
| Competency Unit Title  (CU CODE) | SPECIAL EFFECT MAKE UP  (MP-063-3:2012-C03) | LEVEL | 3 |
| Competency Unit Descriptor | The person who is competent in this CU shall be able to design and create special effect to the talent/performer according to the script / storyboard requirement for the purposes of film making and show performance. Upon completion of this competency unit, trainees will be able to: -   * Analyse client’s requirement * Prepare special effect make up materials, tools and equipment * Develop special effect mould * Apply make-up on the special effect mould and talent * Carry out post make-up | | |
| Candidate Name |  | | |
| Candidate I/C  Number |  | | |
| Company’s Name |  | | |

CU WORK ACTIVITY STATEMENT: SPECIAL EFFECT MAKE UP

DURATION: 216 HOURS

A. SETTING GOAL \*:

You are required to performspecial effectmake upactivities based on performance criteria below:

* 1. Client’s requirement is identified and confirm with client through discussion.
  2. Film script and storyboard is analysed to identify the requirement
  3. Job scope and job specification is defined and confirmed with client
  4. Type of special effect is indicated with regard to the script and storyboard requirement.
  5. Specially effect budget is estimated with regards to the job specification and confirmed with client
  6. Film shooting schedule is obtained from client
  7. Work area is organised with regard to emergency procedure
  8. Tools, equipment and products to execute special effect make-up are arranged accordingly
  9. Workplace cleanliness and personal hygiene are maintained
  10. Work area ergonomics, deportment and posture are practised.
  11. Develop special effect mould.
  12. Special effect shape is designed and developed according to the job specification
  13. Special effect mould is colouredin accordance with job specification
  14. Main talent’s is explained with regard to the special effect mould
  15. Apply make-up on the special effect mould and talent
  16. Special effect mould is fixed to the talent
  17. Make-up applied on the special effect mould and talent.
  18. Special effect is accessorised with regard to the script requirement
  19. Main talent “Test Look” approved by the client.
  20. Accurateness of special effect is checked with regard to the job specification and client’s requirement
  21. Feedback from client is recorded and analysed for service improvement.
  22. Special effects material and make-up residues are cleaned and tidied up in accordance with company housekeeping practice.
  23. Tools are disinfected, sanitised and sterilised in accordance with company SOP
  24. Make-up products are counted, listed, replenished, arranged and stored in accordance with company inventory procedures

B. PLANNING

You are required to plan activities to achieve listed setting goal of performing high fashion make up activities by using resources listed below:

2.1 Identify tools, equipment and materialsfor special effectmake up according tolist below

|  |  |
| --- | --- |
| ITEMS | RATIO  (TEM : Trainees) |
| 1. Film script / storyboard 2. Special effect materials and products:  * Artificial blood * Talc powder * Latex * Surgical adhesive * Water-proof colour * Facial Hair * Wax * Hair Wig * Etc  1. Tools  * Masking tape * Spatula * Brushes * Sponges * Scissors, blades and tweezers * Air brush liquid foundation * Surgical spirit Anti shine gels * Eye lashes curler * Puff * Etc  1. Equipment  * Air brush compressor and gun * Air gun/Hair dryer * Etc  1. Materials  * Head band / hair grip * Cotton buds * Facial cotton * Wet tissue/tissue  1. Towels 2. Cleanser 3. Toner 4. Serum / ampoules / moisturiser 5. Foundation  * Palette colour * Cream * Liquid * Mousse * Sticks  1. Concealer 2. Loose powder / compact / two way cake / pressed powder. 3. Make up products  * Eye shadow, * Mascara, * Eye brow (pencil,powder), * Eye liner (pencil / liquid / cream / gel / powder) * Blusher (cream, powder) * Lip liner, lipstick and lip gloss. * False eyelashes * Etc  1. Accessories 2. Personal Protective Equipment 3. Consultation/Job list | 1:1  As per requirement  As per requirement  1:1  1:1  1:1  1:1  1:1  As per requirement  As per requirement  1:1  1:1  1:10  1:10  1:1  As per requirements  As per requirements  As per requirements  1.1  As per requirements  As per requirements  As per requirements  As per requirements  1 :1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1 |

2.2 Refer to references below as a guidance to perform this activity.

|  |
| --- |
| 1. [Frances Ridley](http://www.gettextbooks.com/author/Frances_Ridley) (2009). [*Special Effects*](http://www.gettextbooks.com/search/?isbn=9780778738244)*.* Crabtree Publishing Company. ISBN-13: 978-0-7787-3824-4 2. [Graphic-Sha](http://www.gettextbooks.com/author/Graphic-Sha) (2009). [*How to Cosplay Vol. 1 : Transformation and Special - Effects Make-Up*](http://www.gettextbooks.com/search/?isbn=9784766119602). Graphic-Sha. ISBN-13: 978-4-7661-1960-2 3. [Jemma Kidd (2009) *Make-up Masterclass: Beauty Bible of Professional Techniques and Wearable Looks*](http://www.gettextbooks.com/search/?isbn=9780312573713). St. Martin's Press. ISBN-13: 978-0-312-57371-3 4. [Penny Delamar](http://www.gettextbooks.com/author/Penny_Delamar) 92003) [*The complete make-up artist: working in film, fashion, television and theatre*](http://www.gettextbooks.com/search/?isbn=9780810119697)(2nd Edition). Northwestern Univ Pr. ISBN-13: 978-0-8101-1969-7   5.[Todd Debreceni](http://www.gettextbooks.com/author/Todd_Debreceni) (2012). [*Special Make-up Effects for Stage & Screen: Making and Applying Prosthetics*](http://www.gettextbooks.com/search/?isbn=9780240809960)*.* Focal Press. ISBN-13: 978-0-240-80996 |

1. DESICION MAKING

You are required to get coach approval before performing special effect make up activity.

1. EXECUTE & MONITORING

You are required to perform special effect make up activity according to steps below:

* 1. Practise personal hygiene and professional code of ethics.
  2. Determine film script and storyboard
     1. Identify types of special effect make-up
     2. Identify talents’ character
     3. Carry out skin sensitivity test
     4. Comply film shooting schedule
  3. Develop special effect mould
     1. Determine type of special effect
     2. Develop prosthetic special effect
     3. Develop scars/ burns/ open scar special effect
     4. Develop thriller special effect
     5. Etc.
  4. Prepare special effect make-up work area, tools, equipment and products
     1. Organise work area that comply with ergonomics practice
     2. Determine special effect make up products.
     3. Arrange special effect make up tools
     4. Comply to make up schedule
  5. Carry out skin preparation
     1. Clean client face from impurities
     2. Apply base product on talent’s face according to procedure and technique
  6. Apply special effect prosthetic to the talent
     1. Create special effect make-up:

1. Bruises and black eyes
2. Shock and illness
3. Tears and perspiration
4. Broken nose
5. Discoloured and missing teeth
6. Grazes
7. Scratches
8. Minor cuts and wounds using gelatin mixture
9. Deep wounds
10. Stitched wounds
11. Bullet wounds
12. Scars
13. Burns
14. Corpses
15. Etc.
    1. Check special effect make up according to film script/story board
       1. Ensure main talent’s make-up scene continuity and suitability
    2. Check special effect make up touch up according to procedure and technique.
    3. Perform post special effect make-up
       1. Collect and analyse client’s feedback for service improvement.
       2. Update consultation card
    4. Remove special effect make up according to procedure and technique
    5. Upkeep work place cleanliness and hygiene
       1. Clean-up and tidy-up make-up products residues
       2. Disinfect, sanitise and sterilise make-up tools
       3. Count, list, replenish, arrange and store make-up products

3.12 Comply with attitude, safety and environment listed below when performing this activity

|  |  |
| --- | --- |
| Attitude | 1. Have analytical mind in interpreting job specification and job scope 2. Punctual and reasonable time planning 3. Accuracy in estimating special effect cost 4. Cost conscious 5. Cautious in arranging make-up tools, products and equipment 6. Analytical, proactive and systematic in preparing make-up work area, tools, equipment and products 7. Creative in developing special effect mould to match scrip requirement 8. Neat when colouring special effect mould to ensure quality 9. Cautious in fixing mould to talent 10. Creative in colouring special effect mould and talent 11. Precise in cleaning, arranging tools and recording job checklist |
| Safety | 1. Adhere to personal grooming during discussion with clients 2. Adhere ergonomics practice when preparing work area 3. Cautious to talent’s skin contra indication 4. Ensure safety when using sharp tools 5. Handle tools with care. 6. Ensure special effect mould can be remove safely if any emergency happen |
| Environment | 1. Ensure cleanliness and hygiene of work area and tools 2. Ensure make-up residues dispose according to company’s guideline 3. Adhere to hygiene practice |

3.13 Apply core abilities listed below when performing this activity

|  |  |
| --- | --- |
| Social Skills | Core Abilities |
| Communication skills. | 02.11 Convey information and ideas to people.  03.10 Provide consultations and counseling  03.16 Identify and assess client/customer needs.  06.07 Develop and maintain networks. |
| Conceptual skills | 01.11 Apply thinking skills and creativity  03.16 Identify and assess client/customer needs. |
| Interpersonal skills | 01.11 Apply thinking skills and creativity.  02.11 Convey information and ideas to people. |
| Leadership skills | 03.13 Develop and maintain team harmony and resolve conflicts.  03.09 Manage and improve performance of individuals.  03.14 Facilitate and coordinate teams and ideas. |
| Learning skills | 01.11 Apply thinking skills and creativity.  03.15 Liaise to achieve identified outcomes. |
| Multitasking and prioritizing | 02.10 Prepare reports and instructions  05.01 Implement project/work plans. |
| Self-discipline | 02.10 Prepare reports and instructions.  05.01 Implement project/work plans. |
| Teamwork | 03.09 Manage and improve performance of individuals.  03.13 Develop and maintain team harmony and resolve conflicts. |

1. EVALUATING

You are required to evaluate special effect make up activities using checklist below.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| A | ASSESSMENT CRITERIA  (60%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1. | Type of special effect selected according to scene |  |  |  |  |  |  |  |  |  |  |
| 2. | Client’s contra indication checked and recorded in consultation card. |  |  |  |  |  |  |  |  |  |  |
| 3 | Work area, tools, equipment & materials prepared & arranged in accordance to safety & hygiene requirement. |  |  |  |  |  |  |  |  |  |  |
| 4 | Skin preparation technique applied   * Wipes * Cleanse * Toner/Refresh water * Moisturizer/primer * Etc |  |  |  |  |  |  |  |  |  |  |
| 5. | Base product selected and applied on the client’s apart according to procedure and technique |  |  |  |  |  |  |  |  |  |  |
| 6. | Special effect fixed to the client’s according to requirement |  |  |  |  |  |  |  |  |  |  |
| 7. | Final special effect touch up carried out |  |  |  |  |  |  |  |  |  |  |
| 8. | Finished makeup is checked to meet criteria:   * theme/concept/event * colour selection (matte/shimmer) * colour mixing * colour blending * fine artwork |  |  |  |  |  |  |  |  |  |  |
| 9. | Make-up tools & equipment cleaned, disinfected, sanitized, sterilized and stored |  |  |  |  |  |  |  |  |  |  |
| 10. | Removal technique of special effect applied |  |  |  |  |  |  |  |  |  |  |
| 11. | Aftercare advise carried out |  |  |  |  |  |  |  |  |  |  |
| 12. | Make-up is carried out within allocated time/ duration |  |  |  |  |  |  |  |  |  |  |
|  | SUBTOTAL | A1 | | | | | A2 | | | | |
|  | FULL MARKS | 84 | | | | | 84 | | | | |
| B | ATTITUDE/SAFETY/  ENVIRONMENT  (20%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1 | Attitude |  |  |  |  |  |  |  |  |  |  |
| 2. | Safety |  |  |  |  |  |  |  |  |  |  |
| 3 | Environment |  |  |  |  |  |  |  |  |  |  |
|  |  | B1 | | | | | B2 | | | | |
|  |  | 21 | | | | | 21 | | | | |
| C | EMPLOYABILITY SKILLS  (SOCIAL SKILLS)  (20%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1 | Communication Skills |  |  |  |  |  |  |  |  |  |  |
| 2 | Conceptual Skills |  |  |  |  |  |  |  |  |  |  |
| 3 | Interpersonal Skills |  |  |  |  |  |  |  |  |  |  |
| 4 | Leadership Skills |  |  |  |  |  |  |  |  |  |  |
| 5 | Learning Skills |  |  |  |  |  |  |  |  |  |  |
| 6 | Multitasking & Prioritizing |  |  |  |  |  |  |  |  |  |  |
| 7 | Self-discipline |  |  |  |  |  |  |  |  |  |  |
| 8 | Teamwork |  |  |  |  |  |  |  |  |  |  |
|  |  | C1 | | | | | C2 | | | | |
|  | FULL MARKS | 56 | | | | | 56 | | | | |

CALCULATION TABLE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | MARKS GIVEN BY APPRENTICE | MARKS GIVEN BY COACH | WEIGHTED MARKS GIVEN BY  APPRENTICE | WEIGHTED MARKS GIVEN BY COACH |
| ASSESSMENT CRITERIA | A1 | A2 | A1 / 84 X 60 | A2 / 84 X 60 |
| ATTITUDE,SAFETY &ENVIRONMENT | B1 | B2 | B1 / 21X 20 | B2 / 21X 20 |
| EMPLOYABILITY SKILLS (SOCIAL SKILLS) | C1 | C2 | C1 /56X 20 | C2 /56X 20 |
| Total | | | X | Y |
| Ratio of Percentage (Apprentice: Coach) | | | 20% | 80% |
| Grand Total | | | (20/100 x X) + (80/100 x Y) | |

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| --- |
| COMMENTS/ RECOMMENDATIONS BY COACH |

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COACH: APPRENTICE:

DATE: DATE: